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INSTITUTIONAL ASSESSMENT AND ACCREDITATION (Effective from July 2017)

Accreditation - (Cycle -1)

PEER TEAM REPORT ON

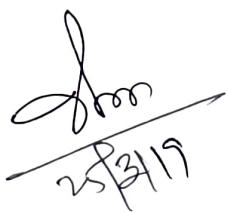
INSTITUTIONAL ACCREDITATION OF
HUTATMA JAYWANTRAO PATIL MAHAVIDYALAYA
HIMAYATNAGAR';
Maharashtra
Himayatnagar
431802

(Draft)

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA

Section I: GENERAL INFORMATION

1. Name & Address of the institution:
- HUTATMA JAYWANTRAO PATIL
MAHAVIDYALAYA HIMAYATNAGAR
Himayatnagar
Maharashtra
431802
2. Year of Establishment 2001
3. Current Academic Activities at the Institution (Numbers):
- Faculties/Schools: 3
 - Departments/Centres: 15
 - Programmes/Course offered: 18
 - Permanent Faculty Members: 22
 - Permanent Support Staff: 13
 - Students: 778
4. Three major features in the institutional Context (As perceived by the Peer Team):
1. A multi-faculty. Co-educational institution imparting higher education to the students from drought prone rural area belonging to tribal communities.
 2. Grant-in-Aid College offering both Graduation in 15 subjects and Post Graduate in 3 subjects.
 3. College has been recognized by U.G.C under sections of 2(f) and 12(B).


25/3/19




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5. Dates of visit of the Peer Team

(A detailed visit schedule may be included as Annexure):

Visit Date From : 24-03-2019

Visit Date To : 25-03-2019

6. Composition of Peer Team which

undertook the on site visit:

	Name	Designation & Organisation Name
Chairperson	DR. NARESH CHANDRA GAUTAM	Vice Chancellor, Mahatma Gandhi Chitrakoot Gramodaya Vishwavidyalaya Chitrakoot Satna
Member Co-ordinator:	DR. SUDHAKAR PATRA	Professor, Berhampur University
Member:	DR. SATINDER SINGH	Principal, Govt Gandhi Memorial Science College Jammu
NAAC Co - ordinator:	Vishnu Mahesh K R	

Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrices of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrices(QIM) in Criterion1)

1.1 Curricular Planning and Implementation

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The institution ensures effective curriculum delivery through a well planned and documented process

1.1.1
QIM

1.2 Academic Flexibility

1.3 Curriculum Enrichment

Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

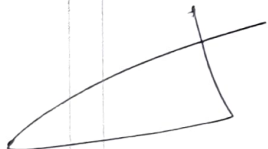
1.3.1
QIM

1.4 Feedback System

Qualitative analysis of Criterion 1

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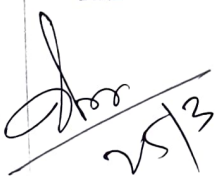
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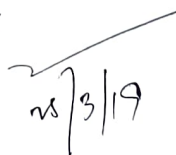
HUTATMA JAYWANTRAO PATIL MAHAVIDYALAYA HIMAYATNAGAR is affiliated to Swami Ramanand Teerth Marathwada University, Nanded, Maharashtra and the college follows course curriculum and academic calendar prepared by the affiliating university. College started Arts faculty since 2001, Science faculty since 2004 and Post Graduation since 2009 and Commerce faculty since 2013. The college is delivering teaching through one principal, one Associate Professors and 20 assistant professors besides 12 guest faculties. The academic plan includes practical examination and extra-curricular activities which is prepared and maintained department wise under the guidance of principal. At the commencement of academic year, the principal arranges a meeting in which academic calendar, academic plan, extra-curricular activities are discussed for effective execution. Student attendance, assignments and continuous examinations are taken regularly in the classroom so that slow learners and advance learners can be identified and taken care off. The principal arranges meeting with teaching staff to discuss the performance, suggestions and further action for effective implementation of curriculum in the college. The college offers certificate courses such as 'A Certificate course in English Grammar', 'A Certificate Course in Water Quality Monitoring' etc. to improve the skill, employability and efficiency. The institution focuses on ICT for better implementation of curriculum to provide a new source of learning. Apart from this, students also use mobile App like EDMODO to access and download course material, test, assignment, etc. Remedial classes are also conducted for slow learners. Slow learners are motivated by using mobile app., ICT, remedial coaching classes. Every third year students has a compulsory environmental studies subject as a part of their curriculum. The college has incorporated social, moral values and ethics in its vision and mission. Choice based credit system exists in the college since 2016.

**Criterion2 - Teaching-learning and Evaluation
(Key Indicator and Qualitative Metrics(QIM) in Criterion2)**

2.1 Student Enrollment and Profile

2.2 Catering to Student Diversity


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- 2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners
QIM

2.3 Teaching- Learning Process

- 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
QIM

- 2.3.4 Innovation and creativity in teaching-learning
QIM

2.4 Teacher Profile and Quality

2.5 Evaluation Process and Reforms

- 2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level
QIM
- 2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety
QIM
- 2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient
QIM
- 2.5.4 The institution adheres to the academic calendar for the conduct of CIE
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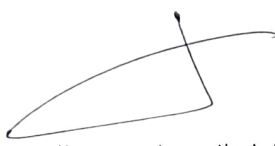
2.6 Student Performance and Learning Outcomes

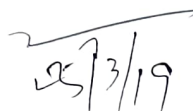
- 2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students
QIM
- 2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution
QIM

2.7 Student Satisfaction Survey

Qualitative analysis of Criterion 2


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The college has admission policy based on first come first serve basis but through off line mode. The induction programmes are organized for newly admitted students to make them familiar with the academic programme at the higher educational level. The teachers evaluate the students on basis of internal assessment assignments, unit tests, etc. Special attention is given for slow learners through remedial classes outside the class hours on weekly basis particularly on weekend. The advanced learners are given support in various ways such as opportunities to take part in debates, seminars, workshops and various competitive exams. The college has two smart class rooms. The course materials, PPTs and the videos are uploaded in the student app which the students can access while doing any other work easily. The institution offers lots of support services to the teachers to make the learning students centric. A mobile App has been developed by the college but needs more uploading of e materials by the teachers. The internal evaluation system exist and required to be more transparent through developed mobile App. Examination committee is in place which receives all examination related grievances, evaluates them and take necessary corrective actions. However further refinement is required in this regard to address the grievances quickly. The concerned teacher needs to evaluate course outcome in each semester and upload in the college website for the benefit of stake holders. The programme specific outcomes and course outcomes needs to be taken care through effective mode.

***Criterion3 - Research, Innovations and Extension
(Key Indicator and Qualitative Metrics(QIM) in Criterion3)***

3.1 Resource Mobilization for Research

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

3.3 Research Publications and Awards

3.4 Extension Activities

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- 3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years
QIM


3.5 Collaboration

Qualitative analysis of Criterion 3

The college has 14 teachers with Ph.D. and 03 teachers with M.Phil. The teachers are qualified and capable of research grants and projects for which sincere efforts by teachers is required to get the out-source funding for research to establish adequate research facility. College provides adequate facilities like computer, internet facilities and library resources to the researchers but research work needs to be updated to meet the quality standard of research. The principal encourages the teachers to attend the seminars, workshops and conferences for building their capacity. The departments are organizing seminars on the relevant issues regularly. The institute has a research committee to guide the students and faculty. The institution promotes neighbourhood-community network and also students participate in various activities related to social awareness. The college celebrates the birth and death anniversaries of the national leaders to create the feeling of national integration and good citizenship. The N.S.S. and cultural unit organizes activities like Literacy awareness, Voters awareness, tree plantation, village sanitation, gender equity, AIDS awareness, pollution control, plastic free campus awareness etc. These programmes inculcate the values of social service among the students. The effective functioning of NSS and cultural unit of the institution inspire students to involve in various social movements. Rallies like Aids awareness, constitution awareness etc. are organized on special occasions to create feeling about the social justice and human values among the students. The Students participate in all academic events. The international Yoga Day, where staff and students perform yoga activities under the guidance of yoga trainer. Physical director actively organizes yoga programmes besides NSS camp. The college has a very special concern for the health and hygiene. NSS Unit of the college arranges health camps with medical experts for students which makes them more aware about their health and hygiene.


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**Criterion4 - Infrastructure and Learning Resources
(Key Indicator and Qualitative Metrics(QIM) in Criterion4)**

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning.
QIM viz., classrooms, laboratories, computing equipment, etc.

4.1.2 The institution has adequate facilities for sports, games
QIM (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management
QIM System (ILMS)

4.2.2 Collection of rare books, manuscripts, special reports or any
QIM other knowledge resources for library enrichment

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi
QIM

4.4 Maintenance of Campus Infrastructure

4.4.2 There are established systems and procedures for maintaining
QIM and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Qualitative analysis of Criterion 4

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The college is located in 0.96 acres of land area with 2657 square meter of built up area. The college has acquired another 6 acres of land in which more buildings need to be constructed for expansion of physical facilities. The college has sufficient number of classrooms, laboratories and computers etc. However, all these facilities need augmentation with quality furniture and laboratory equipments. Every year budget is allocated for laboratories, seminar hall, reading room and other facilities for upgradation . In present campus, outdoor game facilities, like football, cricket etc.do not exist. However the college has expressed the commitments to develop sports facilities in the newly acquired land. The other indoor game facilities such as carom, chess etc. are available in the college. The students are extremely talented in cultural activities but they need an auditorium to organize cultural events on regular basis. The broad band internet facility is available in the office and library but the campus can be made Wi-Fi for benefit of students. The college library is automated with computers and internet, INFLIBNET, e-granthalaya software and database internet services. The library advisory committee discusses and finalizes the procurement of books in consultation with heads of the departments. The college provides physical facilities to the differently-able students by providing Ramps and Railing facilities in the college building. The collection of books, manuscripts and other knowledge resource inputs needs to be added in the library. The college has developed an established system to make optimum use of available physical, academic and sport facilities. Besides the college campus is supported and secured by surveillance through CCTV.

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Criterion5 - Student Support and Progression
(Key Indicator and Qualitative Metrics(QIM) in Criterion5)

5.1 Student Support

5.2 Student Progression

5.3 **Student Participation and Activities**

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 5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution
 QIM

5.4 Alumni Engagement

- 5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Qualitative analysis of Criterion 5

The college has a "Student Council" which is formed in every academic year as per university rules and regulations and Maharashtra University Act-2016. As per merit, the student securing highest marks in each class is nominated as class representative who becomes a member of the student council by default. The composition of "Student Council" is as follows: Principal as a chairperson of the council, General secretary (elected by all class representatives), ladies representative, sports representative, NSS representative, Cultural activities representative. The main responsibility of the council is to encourage and motivate to participate in various extra-curricular activities like sports, cultural activities, etc. The institute strongly believe that the students are the centre of all educational system and the success of every system depends upon the active participation of its stakeholders. Student representation and participation has been an integral part of academics of the college. There are various committees like Cultural, NSS, Sports and library advisory committee etc.in which student representatives actively participate. The college has recently set up the Alumni Association this year to foster cordial relationships between the college and its graduated students. Some of the alumni are extending facilities to the students free of cost to avail the facilities in Gymnasium etc. The alumni association supports the college administration to execute routine and special activities of the college. The alumni, present students and teachers frequently interact through a social networking.

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)

6.1 Institutional Vision and Leadership

- 6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution
- QIM

- 6.1.2 The institution practices decentralization and participative management
QIM

6.2 Strategy Development and Deployment

- 6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution
QIM

- 6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism
QIM

- 6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions
QIM

6.3 Faculty Empowerment Strategies

- 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff
QIM

- 6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff
QIM

6.4 Financial Management and Resource Mobilization

- 6.4.1 Institution conducts internal and external financial audits regularly
QIM

- 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources
QIM

6.5 Internal Quality Assurance System

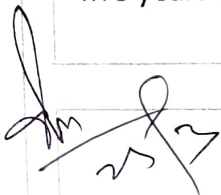
- 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
QIM

- 6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms
QIM

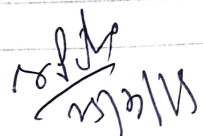
- Incremental improvements made during the preceding five years (*in case of first cycle*)
- 6.5.5 QIM Post accreditation quality initiatives (*second and subsequent cycles*)

Qualitative analysis of Criterion 6

The College runs under Marathwada Gramin Shikshan Sanstha (trust), Himayatnagar and follows rules and regulations of the management, SRTM University, Nanded, State Government of Maharashtra and UGC. The college has established IQAC in the academic year of 2015-2016. The management has a perspective plan for the development of students and the progress of academic environment & infrastructure of the institute. The management discusses perspective plan for better academic and other facilities for teachers, learners and non-teaching staff. However no documents are placed before the committee. The academic and non-academic committees are functional and performing as per the need. The college Administration offering all welfare schemes to the teaching and non-teaching staff as per the guidelines of the Government of Maharashtra. The performance of IQAC is appreciable. Feedbacks is collected from the teachers and students to make better delivery system to the students. The complaint and suggestion box is kept at college to receive complaints of all stakeholders. Due attention is given to the complaints and suggestions received from the students and stake holders. Financial matters are audited by the Government agencies regularly. Internal audit is done by recognized Chartered Accountant every year. Being an aided institute by Government of Maharashtra, the external audit is done by Govt. senior auditor appointed by Regional Joint Director (Education) office, Nanded. But present financial operations need to be documented properly through digital mode. The key source of funds for Institution is Grant-in-aid received from state Govt. and fees collected from the students. The tuition fees received from students are utilized for expenses of non-grant courses and some routine non- salary expenses as per norms. The local students are responding to the college for admission and the college has started UG programme in commerce on local demand in last five years and introduced a certificate programme in GST.



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**Criterion 7 - Institutional Values and Best Practices
(Key Indicator and Qualitative Metrics(QIM) in Criterion 7)**

7.1 Institutional Values and Social Responsibilities

1. Institution shows gender sensitivity in providing facilities such as:

- 7.1.2 QIM
1. Safety and Security
 2. Counselling
 3. Common Room

Waste Management steps including:

- 7.1.5 QIM
- Solid waste management
 - Liquid waste management
 - E-waste management

7.1.6 QIM

Rain water harvesting structures and utilization in the campus

Green Practices

- 7.1.7 QIM
- Students, staff using
 - a) Bicycles
 - b) Public Transport
 - c) Pedestrian friendly roads
 - Plastic-free campus
 - Paperless office
 - Green landscaping with trees and plants

7.1.18 QIM

Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

7.1.19 QIM

The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

7.2 Best Practices

7.2.1 QIM

Describe at least two institutional best practices (as per NAAC Format)

7.3 Institutional Distinctiveness

7.3.1 QIM

Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Qualitative analysis of Criterion 7

The college has protective women development cell and mentor committee which act as complaints counselling body that take into account any complaints made by students regarding ragging and sexual harassment. College strongly believe in gender consciousness and therefore, telephone number of chairperson, secretary, staff members, non-teaching members, students security members are displayed on the notice board. The college has girl's common room where students can spend their time and share the thoughts and enjoy leisure time. The college needs a more common room facility due to increased number of girls students. Similarly sanitary napkins are kept in the common room in the custody of ladies staff member. The ladies hostel does not exist in the college. The College is environmentally conscious for rain water harvesting, solid waste management and other liquid waste management but efforts to be made for E-waste management. The NSS volunteers actively participate in cleanliness, pollution free environment of the college campus by their activities. However more effective programmes to be lunched for rain water harvesting and e-waste management. The college has a bicycle shed for students and employees. The college has started paper less practices recently which need to be continued with more efficient system of operation. The college is found to be plastic free campus by regularly creating awareness among the users. Thrust must be given to plant more trees and develop green lawns in the college premises. The college organizes birth and death anniversaries of great national personalities. The principal and officials have shown records for transparency in financial, academic and administrative matters but officials need more training for more transparency. The college has taken initiatives for develop the farmers eco-friendly initiatives for mutual benefits. The college is operating on its mission for education for all and thrust for weaker section.

Section III:OVERALL ANALYSIS (based on Institutional strengths.Weaknesses,Opportunities & Challenges(SWOC)(up to 500 words))



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Overall Analysis

Strength

- Supportive management and dynamic leadership
- Multi faculty courses offered in Arts, Science and Commerce.
- Higher Percentage of girl students.
- More qualified faculty members with research degrees.
- 65 % of the staff appointed by the Government on regular basis.
- Very active NSS and sports departments.
- 60% students avail various scholarships.
- Post-Graduation courses in Marathi, History and Economics subjects.

Institutional Weakness :

- Limited allocation of funds for research and infrastructure development.
- Limited flexibility and opportunity in the curriculum.
- Limited placement of students as compare to degree education.
- Majority of students belongs to working poor class.
- No Hostel facility available for boys and girls students.
- Higher drop out ratio of girls students.
- Less skill based vocational courses.

Institutional Opportunity :

- Improving soft skills and employability.
- Scope for improvement in cultural and sports skill.
- Scope to organize various level seminars, conferences and workshops.
- To apply for major and minor research projects.
- Applied knowledge for agriculture and allied courses.

Institutional Challenge :

- Situated in rural tribal dominated area.
- Low English communication skill among students.
- Implementation of e-governance mechanism in the college.
- Upgradation of ICT based classroom.
- Increasing Student enrolment.






Section IV: Recommendations for Quality Enhancement of the Institution

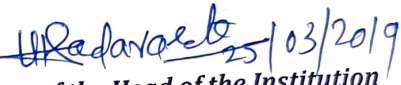
Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language)

(It is not necessary to indicate all the ten bullets)

- Communication skills and computer literacy among the students and increased use of ICT in teaching, learning and evaluation process must be adopted.
- Forming and effective registered alumni association
- Hostel facilities should be provided for boys and girls students
- Campus to be made green and eco-friendly with planting of more trees and system for installing solar energy.
- Perspective planning and strategy development of the college with adequate information on website and computerization of office
- Starting of more skill based vocational courses
- College campus to be made Wi-Fi
- Development of Botanical Garden
- Provision of safe drinking water, particularly during summer season
- Development of playground and outdoor sports facility.

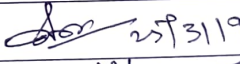
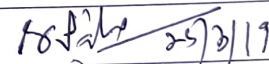

I have gone through the observations of the Peer Team as mentioned in this report.


Signature of the Head of the Institution
Principal
Hutatma Jaywantrao Patil Mahavidyalaya
Himayatnagar Tq. Himayatnagar Dist. Nanded



Seal of the Institution

Signatures of the Peer Team Members:

Sr. No.	Name		Signature with date
1	NARESH CHANDRA GAUTAM	Chairperson	 25/3/19
2	SUDHAKAR PATRA	Member Co-ordinator	 25/3/19
3	SATINDER SINGH	Member	 25/3/19
4	VISHNU MAHESH K R	NAAC Co-ordinator	

Place: Himayatnagar

Date: 25.03.2019